

46975 Mindy St  
Tea, South Dakota 57064  
Phone: 605-213-0094  
Fax: 605-213-0313

Email: www.roek24@hotmail.com  
lanning1973@yahoo.com



# TRADE SHOW ORDER FORM

DATE(S) \_\_\_\_\_  
ORDERED BY \_\_\_\_\_  
PHONE NUMBER ( ) \_\_\_\_\_  
FAX NUMBER ( ) \_\_\_\_\_

BOOTH NUMBER \_\_\_\_\_  
[ADVANCE PRICING IS GIVEN TO ANY ORDERS RECEIVED MORE THAN 2 DAYS PRIOR TO SHOW DATE]

EVENT \_\_\_\_\_  
EXHIBITOR \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
CITY, STATE, ZIP \_\_\_\_\_

QTY.	ADV. \$	FLOOR \$	AMOUNT	QTY.	ADV. \$	FLOOR \$	AMOUNT
<b>DRAPED TABLES - THREE SIDES</b> (ALL TABLES 30" HIGH)							
8FT LONG X 30"WIDE	70.00	80.00					
6FT LONG X 30"WIDE	60.00	70.00					
4FT LONG X 30"WIDE	50.00	60.00					
<b>TALL DRAPED TABLE - THREE SIDES</b> (ALL TABLES 42" HIGH)							
8FT LONG X 30"WIDE	80.00	90.00					
6FT LONG X 30"WIDE	70.00	80.00					
4FT LONG X 30"WIDE	60.00	70.00					
<b>4TH SIDE OF TABLE DRAPED</b> (ANY SIZE OF TABLE)							
	20.00	30.00					
<b>UN-DRAPED TABLE</b> (ALL TABLES 30" HIGH)							
8FT LONG X 30"WIDE	35.00	45.00					
6FT LONG X 30"WIDE	30.00	40.00					
4FT LONG X 30"WIDE	25.00	35.00					
<b>TALL UN-DRAPED TABLE</b> (ALL TABLES 42" HIGH)							
8FT LONG X 30"WIDE	40.00	50.00					
6FT LONG X 30"WIDE	35.00	45.00					
4FT LONG X 30"WIDE	30.00	40.00					
<b>ROUND TABLES</b>							
30 INCH WIDE X 42 INCH HIGH	35.00	45.00					
60 INCH ROUND	45.00	55.00					
GARBAGE CAN SMALL	10.00	15.00					
GARBAGE CAN LARGE	18.00	25.00					
<b>FOLDING CHAIR</b>							
BLACK	12.00	20.00					
WHITE PADDED	15.00	25.00					
TALL CHAIR WITH BACK	25.00	35.00					
<b>CARPET (FRONT EDGE TAPED)</b>							
10FT X 9FT	70.00	90.00					
20FT X 9FT	110.00	135.00					
30FT X 9FT	150.00	180.00					
40FT X 9FT	200.00	240.00					
<b>MISC. BOOTH ITEMS</b>							
EASEL	15.00	25.00					
POWER STRIP	10.00	15.00					
EXTENSION CORD	10.00	15.00					
* POPCORN MACHINE	100.00	n/a					
EXTRA LINEN	20.00	25.00					
(*advance orders only)							

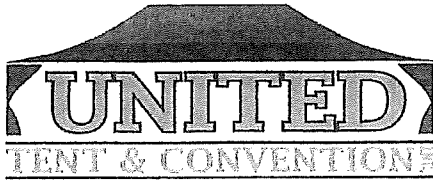
Renter of items on this page guarantees full payment by the company or is personally responsible for payment.  
(ADVANCED ORDERS MUST INCLUDE PAYMENT. ALL FLOOR PRICE ITEMS ARE C.O.D.)

Signature \_\_\_\_\_ Date \_\_\_\_\_

CASH	RENTAL SUB TOTAL	\$	\$ INCLUDED
CHECK	SALES TAX ( 6%)	\$	
CREDIT CARD*	RENTAL INVOICE TOTAL	\$	

[circle one payment method]  
\*if credit card - see additional sheet for authorization

Draping / skirting colors: [please circle one] Royal Blue Burgundy Red  
Black Silver Hunt. Green White (advance orders only)



**Credit Card Authorization**

I, \_\_\_\_\_ (authorized cardholder-name as it appears on the credit card) representing \_\_\_\_\_ (Company Name) authorize United Tent & Convention to use my credit card to pay invoices on my account in the amount of \$ \_\_\_\_\_.

(Check one)

Corporate card

Personal card signed \_\_\_\_\_

**Credit Card Type (circle one type):**

Discover      American Express      Visa      MasterCard      Other

Credit Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

CVV2 Code\*: \_\_\_\_\_

\*CVV2 code is the 3-digit number following the credit card number on the back of the card in the white signature strip, or the 4-digit number on the front of the card (American Express).

Billing Address for Card: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please fax *OR* email completed form back to:

United Tent & Convention, INC  
JEREMY VAN ROEKEL (P) roek24@hotmail.com  
CHAUNCEY LANNING (VP) lanning1978@yahoo.com  
Office: 605-213-0094 Fax: 605-213-0313

Summary of Order: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_